



## **Employment Opportunity**

### **Dr. Marc J. Taylor Intern / Youth Conservation Corps Crew Leader**

**TITLE:** Dr. Marc J. Taylor Intern / YCC Crew Leader

**TERM:** Planned for June – August (10 weeks); Candidates must be able to work for the entire term

**LOCATION:** Various work sites within the Pomperaug River Watershed

**WORKWEEK / HOURS:** Monday through Friday, generally 40 hours/week

**WAGES:** \$12-15 / hour, depending on experience (paid bi-monthly)

**REPORTS TO:** Outreach Director; coordinates with other staff, as needed

#### **OVERVIEW**

The **Pomperaug River Watershed Coalition (PRWC)** is accepting applications from undergraduate and graduate students pursuing environmental careers for its **Dr. Marc J. Taylor Internship position**. The Intern will serve as an ambassador of PRWC, whose mission is to ensure the availability of high quality water in the Pomperaug Watershed communities for future generations, and as the **Crew Leader** for PRWC's Youth Conservation Corps for the 2019 summer season.

The Youth Conservation Corps consists of a crew of 15-18 years olds who come together as a team for six weeks during the summer to work outdoors on projects that protect and enhance natural resources in the Pomperaug Watershed communities. YCC projects may include but are not limited maintaining local trails, constructing rain gardens, improving riparian habitat, removing invasive species, and installing stormdrain markers. While leading the YCC crew, the Dr. Taylor Intern must ensure a safe work environment, compile project logs and evaluations, maintain tools and equipment, and make sure all crew members adhere to PRWC's policies and expectations.

Outside of the YCC's term, the Dr. Taylor Intern will support PRWC's scientific research, community outreach, and environmental advocacy initiatives that may include but are not limited to stream temperature monitoring, leading hands-on education programs for youth, planning and facilitating workshops, and participating in water resource management meetings.

The ideal candidate is a motivated, mature, and skilled individual who enjoys performing a mix of outdoor field work and office assignments and is comfortable interacting with residents of all ages. Candidates should demonstrate a solid work ethic, strong leadership and organizational skills, as well as a positive attitude and a commitment to the environment. Familiarity with Microsoft Office (Excel, Word, PowerPoint), ArcGIS, and Adobe Creative Suite (Photoshop, InDesign) technologies will be considered a plus. Daily access to a personal vehicle is required (mileage reimbursement for non-commute, personal vehicle travel will be provided).

## **EXPECTATIONS**

Crew Leaders expectations include, but are not limited to the following abilities:

- Respectfully represent Pomperaug River Watershed Coalition in the development, coordination, and completion of various conservation projects.
- Ensure high quality performance and program outcomes of the Youth Conservation Corps.
- Maintain good communication and professional relationships with Pomperaug River Watershed Coalition staff, board, program partners, and the general public.
- Adhere to all staff, safety, and program procedures and policies including applicable elements of the PRWC employee handbook.
- Ensure a safe, professional work environment for Youth Conservation Corps crew members.
- Engage in professional development activities, as needed, to obtain/renew necessary knowledge, skills, and best practices for resource management practices.

## **ESSENTIAL DUTIES**

Crew Leaders responsibilities include, but are not limited to the following:

- Supervise and manage a crew of 4 – 7 members (ages 15-18) while completing priority conservation projects
- Facilitate on-the-job training and educational development for crew throughout the season
- Coordinate with supervisory staff on project logistics and implementation
- Compile timesheets, member evaluations, and project logs detailing crew achievements
- Ensure a safe work environment for crew members and the public
- Routinely prepare and maintain tools/equipment before and after projects
- Serve as an exemplary leader and role model for crew members
- Maintain strong relationships and communication with project partners
- Participate in relevant pre-site visits and planning, coordinating with project sponsors, as needed, and managing implementation of project goals according to accepted best practices and standards
- Complete high priority conservation projects such as maintaining local trails, constructing rain gardens, improving riparian habitat, removing invasive species, mitigating soil erosion, and installing stormdrain markers
- Complete tasks that involve heavy lifting (40+ pounds), repetitive motion, walking/hiking while carrying packs/tools/gear over uneven terrain
- Perform physical labor that includes lifting, bending, kneeling, and working with hand tools for 2- to 3-hour intervals
- Working outdoors in various weather conditions including hot and cold temperature as well as sun and rain
- Provide transportation to crew members from meeting point to daily worksite(s)
- Other assignments that support PRWC's scientific research, community outreach, and environmental advocacy initiatives

## QUALIFICATIONS & ELIGIBILITY

Candidates should possess, at a minimum, the following:

- Strong interest in natural resource conservation, management, and education
- Experience working with and educating youth
- Trail maintenance, landscaping, and construction skills preferred
- Demonstrated leadership skills and experience managing groups
- The ability to work responsibly and cooperatively as a member of a team
- Commitment to protecting and improving the quality of the environment for human and natural communities
- Experience in best practices for field safety and a general understanding of Leave No Trace
- Capacity to perform strenuous physical labor such as carrying 50+ pounds, including tools associated with duties (e.g. shovel, saw, etc.), over uneven terrain
- Possess a clean, valid, state-issued driver's license
- Candidates must be 20 years old or older by June 4, 2019
- Candidates holding current CPR and First Aid Certifications preferred

## HOW TO APPLY

Qualified and interested applicants should fill out the Dr. Marc Taylor Internship Application completely and accurately. In addition to the application questions, please submit a cover letter and resume along with the names and contact information of three professional references (must not be family members). Completed applications should be submitted by email to [chaskins@pomperaug.org](mailto:chaskins@pomperaug.org) or by mail to:

ATTN: Dr. Marc Taylor Internship  
Pomperaug River Watershed Coalition  
319 Sherman Hill Road, C103  
Woodbury, CT 06798

Applications must be postmarked on or before by **March 31, 2019** to be considered.